

Hindustani Education Society AUSA's  
Azad Mahavidyalaya, AUSA  
INTERNAL QUALITY ASSURANCE CELL



IQAC: 2019-2020

NOTICE

The meeting of the IQAC is scheduled to be held at 4.15 p. m. on 21/06/2019 in the Principal's cabin. All the members are requested to kindly make it convenient to attend.

The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To confirm the minutes of previous meeting and action taken report of earlier meeting
2	To start certificate courses in Chemistry, Electronics, Geography, English and Maths
3	To start bridge courses in Physics, Economics and Maths
4	To start remedial coaching in Physics, Economics and electronics
5	To prepare academic calendar for 2019-20
6	To discuss on feedback mechanism
7	To sign MOUs with neighboring colleges
8	Any Other Business

  
Coordinator IQAC  
Coordinator

Internal Quality Assurance Cell  
Azad Mahavidyalaya, AUSA

  
Principal

Principal  
Azad Mahavidyalaya  
AUSA Dist. Latur

Attendance

Date: 21/06/2019



SN	Name of member	Designation	Notice received	Meeting attended
1	Principal Dr. Sardarpasha A.K.	Chairman	<i>[Signature]</i>	<i>[Signature]</i>
2	Dr. Shaikh Afsar Nawaboddin	Sec & Mgmt Rep	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. J. H. Shaikh	Member Local Area	<i>[Signature]</i>	<i>[Signature]</i>
4	Dr. A. V. Pathan	Alumni	<i>[Signature]</i>	<i>[Signature]</i>
5	Dr. Arab Aslam Talebsab	Rep. Local Area	<i>[Signature]</i>	<i>[Signature]</i>
6	Prof. T. A. Jahagirdar	Member	<i>[Signature]</i>	<i>[Signature]</i>
7	Dr. M. A. Barote	Member	<i>[Signature]</i>	<i>[Signature]</i>
8	Dr. S. B. Shaikh	Member	<i>[Signature]</i>	<i>[Signature]</i>
9	Mr. M. B. Zade	Member	<i>[Signature]</i>	<i>[Signature]</i>
10	Dr. R. V. Suryawanshi	Member	<i>[Signature]</i>	<i>[Signature]</i>
11	Dr. D. D. Kshirsagar	Member	<i>[Signature]</i>	<i>[Signature]</i>
12	Dr. G. D. Bhoge	Member	<i>[Signature]</i>	<i>[Signature]</i>
13	Dr. S. S. Korde	Member	<i>[Signature]</i>	<i>[Signature]</i>
14	Mr. S.M. Shaikh	O.S.	<i>[Signature]</i>	<i>[Signature]</i>
15	Dr. N. K. Syed	IQAC Coordinator	<i>[Signature]</i>	<i>[Signature]</i>

*[Signature]*  
 Coordinator IQAC  
**Coordinator**  
 Internal Quality Assurance Cell  
 Azad Mahavidyalaya, AUSA

*[Signature]*  
 Principal  
 Azad Mahavidyalaya  
 AUSA Dist. Latur

Minutes of the IQAC meeting held on 21.6.19

Venue: Principal's Cabin

Date: 21/06/2019



The principal and chairperson of IQAC Dr. Sardarpasha A.K. opened the meeting by greeting all the members of IQAC. After discussing the agenda in detail, the following resolutions were approved.

S.N.	AGENDA	RESOLUTION
1	To confirm the minutes of previous meeting and action taken report of earlier meeting	Confirmed the minutes of previous meeting and ATR on It
2	To start certificate courses in Chemistry, Electronics, Geography, English and Maths	It is decided to start certificate courses in the subjects of Chemistry, Electronics, Geography, English and Maths
3	To start bridge courses in Physics, Economics and Physics	It is decided to start bridge courses in English Economics and Physics
4	To start remedial coaching in Physics, Economics and electronics	It is decided to start remedial coaching in Physics, Economics and electronics
5	To discuss on implementation of academic calendar for 2019-20	It is decided to implement academic calendar with little modifications.
6	To discuss on feedback mechanism	It is decided to collect feedback from stakeholders in the second term by using Google forms
7	To sign MOUs with neighboring colleges	It is decided to sign MOU with Arts, Science and Commerce College Naldurga and Yashwantrao Chavan College Tuljapur for student and faculty exchanges
8	Any Other Business	It is decided to publish shabdshilp College magazine in this year.

Dr. Khirsagar D.D. proposed vote of thanks. The meeting was adjourned at 5.00 p.m.

  
Coordinator IQAC  
Coordinator

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Action Taken Report on the decisions taken in the meeting on 21/06/2023



S.N.	AGENDA	Action Taken Report/ Compliance
1	Confirmed the minutes of previous meeting and ATR on It	Confirmed the minutes of previous meeting and ATR
2	It is decided to start certificate courses in the subjects of Chemistry, Electronics , Geography , English and Maths	Certificate courses in Chemistry, Electronics English and Geography conducted in I term.
3	It is decided to start bridge courses in English, Economics and Physics	Bridge course English, Economics and Physics conducted.
4	It is decided to start remedial coaching in Physics, Economics and electronics	Remedial coaching in Physics, Economics and electronics will be arranged in II term
5	It is decided to implement academic calendar with little modifications.	Academic calendar implementation started.
6	It is decided to collect feedback from stakeholders in the second term by using Google forms	Feedback will be collected in Second term, before the End Sem Exam.
7	It is decided to sign MOU with Arts, Science and Commerce College Naldurga and Yashwantrao Chavan College Tuljapur for student and faculty exchanges	MOU with Arts, Science and Commerce College Naldurga and Yashwantrao Chavan College Tuljapur signing process is in progress.
8	It is decided to publish Shabd Shilp College magazine in this year.	Yet not started work of Shabd Shilp.

*S. Inkar*  
Coordinator IQAC  
Coordinator

Internal Quality Assurance Cell  
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*B. B. B.*  
Principal

Principal  
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**INTERNAL QUALITY ASSURANCE CELL**

Date: 25/09/2019

IQAC: 2019-2020

**NOTICE**

The meeting of the IQAC is scheduled to be held at 3.00 p.m. on 30/09/2019 in the ICT Hall. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

**Agenda:**

S.N.	Agenda for discussion in the meeting
1	To confirm the minutes of previous meeting and ATR
2	To take review of syllabus position
3	To submit proposal for academic audit to parent university
4	To start the construction of urinal block in campus
5	To take review of projects status under SEC
6	To discuss about organizing One day workshop on New Exam Pattern of Parent University.
7	To make MoU with Arts, Science and Commerce College Naldurga and Yeshwantrao Chavan College, Tuljapur.
8	Any other business

  
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## Attendance

Date: 30/09/2019

SN	Name of member	Designation	Notice received	Meeting attended
1	Principal Prof. T. A. Jahagirdar	Chairman	Jadar	Jadar
2	Dr. Shaikh Afsar Nawaboddin	Manage.Reprt	Afsan	Afsan
3	Mr. J. H. Shaikh	Member Local Area	Shahh	Shahh
4	Dr. A. V. Pathan	Alumni	Qudul	Qudul
5	Dr. Arab Aslam Talebsab	Representative Local Area	AS	AS
6	M.M.Inamdar	Member	MMI	MMI
7	Dr. M. A. Barote	Member	myr	myr
8	Dr. S. B. Shaikh	Member	SBS	SBS
9	Mr. M. B. Zade	Member	MBZ	MBZ
10	Dr. R. V. Suryawanshi	Member	RS	RS
11	Dr. D. D. Kshirsagar	Member	DKS	DKS
12	Dr. G. D. Bhoge	Member	GB	GB
13	Dr. S. S. Korde	Member	SK	SK
14	Mr. S.M. Shaikh	OS	SM	SM
15	Dr. N. K. Syed	IQAC Coordinator	SNK	SNK

  
 Coordinator IQAC  
 Coordinator  
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 Principal  
 Principal  
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## Minutes and Resolutions of the IQAC meeting held on 30/09/2019

The principal and chairperson of IQAC Prof. T.A. Jahagirdar opened the meeting by greeting all the members of IQAC. The following resolutions are made in the meeting.

S.N.	AGENDA	RESOLUTION
1	To confirm the minutes of previous meeting and ATR	Confirmed the minutes of previous meeting and ATR
2	To take review of syllabus position	It is decided to take review of syllabus position by vice principal and submit the report to principal in the first week of October.
3	To submit proposal for academic audit to parent university	Academic audit committee is established and it is decided to submit the proposal before 15/10/2020
4	To start the construction of urinal block in campus	It is decided to submit the proposal of Construction of Urinals to Sanstha and get the work done before the visit of academic audit committee.
5	To take review of projects status under SEC	A meeting of staff to be arranged and to take review of Projects under SEC
6	To discuss about organizing One day workshop on New Exam Pattern of Parent University.	Workshop on new exam pattern to be conducted before beginning of first term university exam.
7	To make MoU with Arts, Science and Commerce College Naldurga Yeshwantrao Chavan College, Tuljapur.	It is decided to send two faculty members to Arts, Science and Commerce College Naldurga Yeshwantrao Chavan College, Tuljapur. for making MoU
8	Any other business	It is decided to renovate ICT hall

Dr. Seema Korde proposed vote of thanks. The meeting was adjourned at 5.00 p.m.

  
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Action Taken Report on the minutes of Meeting held on 30.9.2019

S.N.	AGENDA	Action Taken Report/ Compliance
1	Confirmed the minutes of previous meeting and ATR	Confirmed the minutes of previous meeting and ATR
2	It is decided to take review of syllabus position by vice principal and submit the report to principal in the first week of October.	Review taken and reported to Principal stating, 80 % syllabus is completed almost.
3	Academic audit committee is established and it is decided to submit the proposal before 15/10/2020	Proposal submitted to SRTM university, Nanded
4	It is decided to submit the proposal of Construction Of Urinals to Sanstha and get the work done before the visit of academic audit committee.	Construction Permission granted and work initiated.
5	A meeting of staff to be arranged and to take review of Projects under SEC	Staff meeting conducted and explained details about SEC projects
6	Workshop on new exam pattern to be conducted before beginning of first term university exam.	Organized One day workshop on New Exam Methods
7	It is decided send two members to Arts, Science and Commerce College Naldurga Yeshwantrao Chavan College, Tuljapur., for making MoU	MoU made with Arts, Science and Commerce College Naldurga Yeshwantrao Chavan College, Tuljapur
8	AoB : ICT hall to be Renovated	Yet ICT hall renovation not started. But permission by Sanstha for renovation is obtained.

  
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**INTERNAL QUALITY ASSURANCE CELL**

Date: 23/12/2019


IQAC: 2019-2020

**NOTICE**

The meeting of the IQAC is scheduled to be held at 2.45 p.m. on 27/12/2019 in the NAAC Office. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

**Agenda:**

S.N.	Agenda for discussion in the meeting
1	To confirm the minutes of previous meeting And ATR
2	To organize One Day Workshop on IPR
3	To motivate students for Competitive Examinations by organizing guest lecture
4	To organize One day seminar on Use of Computer in Research
5	To take review of progress work of construction of urinal block and renovation of ICT hall
6	Any Other Business/ Matter

  
Coordinator IQAC

**Coordinator**

**Internal Quality Assurance Cell  
Azad Mahavidyalaya, AUSA**

  
Principal  
Principal  
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AUSA Dist. Latur



## Attendance

SN	Name of member	Designation	Notice received	Meeting attended
1	Principal Prof. T. A. Jahagirdar	Chairman	Jahagirdar	Jahagirdar
2	Dr. Shaikh Afsar Nawaboddin	Manage.Reprt	Afsar	Afsar
3	Mr. J. H. Shaikh	Member Local Area	Shaikh	Shaikh
4	Dr. A. V. Pathan	Alumni	Pathan	Pathan
5	Dr. Arab Aslam Talebsab	Representative Local Area	Arab	Arab
6	M.M.Inamdar	Member	Inamdar	Inamdar
7	Dr. M. A. Barote	Member	Barote	Barote
8	Dr. S. B. Shaikh	Member	Shaikh	Shaikh
9	Mr. M. B. Zade	Member	Zade	Zade
10	Dr. R. V. Suryawanshi	Member	Suryawanshi	Suryawanshi
11	Dr. D. D. Kshirsagar	Member	Kshirsagar	Kshirsagar
12	Dr. G. D. Bhoge	Member	Bhoge	Bhoge
13	Dr. S. S. Korde	Member	Korde	Korde
14	Mr. S.M. Shaikh	OS	Shaikh	Shaikh
15	Dr. N. K. Syed	IQAC Coordinator	Syed	Syed

  
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**Minutes and Resolutions of the IQAC meeting held on 27.12.2019**

The principal and chairperson of IQAC Prof. T. A. Jahagirdar opened the meeting by greeting all the members of IQAC. Following resolutions were taken in the meeting.

S.N.	AGENDA	RESOLUTION
1	To confirm the minutes of previous meeting and ATR	Confirmed the minutes of previous meeting and ATR
2	To organize One Day Workshop on IPR	It is decided to organize One day workshop on IPR in the month of January 2020
3	To motivate students for Competitive Examinations by organizing guest lecture	It is resolved to organize guest lecture on preparation towards MPSC exams in the month of January 2020
4	To organize One day seminar on Use of Computer in Research	It is decided to organize one day seminar on use of computer in research by sociology and computer science departments
5	To take review of progress work of construction of urinal block and renovation of ICT hall	Review of Construction work of Urinal block is in progress. For ICT hall renovation, LCD quotations are called.
6	Any Other Business/ Matter	To take the follow-up of the Academic Audit Committee visit schedule by Office Superintendent Mr. Shaikh Shakil by visiting SRTM University Nanded

Dr. M. A. Barote proposed vote of thanks. The meeting was adjourned at 5.00 p.m.

*S. Barote*  
**Coordinator IQAC**  
**Coordinator**  
 Internal Quality Assurance Cell  
 Azad Mahavidyalaya, AUSA

*T. A. Jahagirdar*  
**Principal**  
**Principal**  
 Azad Mahavidyalaya  
 AUSA Dist. Latour



Action Taken Report on Resolutions of the IQAC meeting held on 27.12.2019

S.N.	AGENDA	Action Taken Report/ Compliance
1	Confirmed the minutes of previous meeting and ATR	Confirmed the minutes of previous meeting and ATR
2	It is decided to organize One day workshop on IPR in the month of January 2020	IPR workshop was not conducted.
3	It is resolved to organize guest lecture on preparation towards MPSC exams in the month of January 2020	Organized guest lecture
4	It is decided to organize one day seminar on use of computer in research by sociology and computer science departments	One day seminar on use of computer in research by sociology and computer science departments was organized.
5	Review of Construction work of Urinal block is in progress. For ICT hall renovation, LCD quotations are called.	Urinal construction work and renovation of ICT hall completed
6	To take the follow-up of the Academic Audit Committee visit schedule by Office Superintendent Mr. Shaikh Shakil by visiting SRTM University Nanded	University has not given academic audit committee visit schedule.

  
Coordinator IQAC

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INTERNAL QUALITY ASSURANCE CELL



Date: 20/03/2020

IQAC: 2019-2020

NOTICE

The meeting of the IQAC is scheduled to be held at 11.00 a.m. on 24/03/2020 in the Principal's cabin. All the members are requested to kindly make it convenient to attend. The following issues are kept for discussion.

Agenda:

S.N.	Agenda for discussion in the meeting
1	To confirm the minutes of previous meeting and ATR on It
2	To organize FDP on understanding New RAF on NAAC
3	To update website of college
4	To prepare prospectus of college
5	To take review of submission work of AQARs
6	To prepare Action Plan of IQAC
7	To discuss about sending Proposal To UGC about B. Voc courses under NSQF
8	To discuss about sending college proposal to different funding agencies
9	To take review of stock verification
10	To discuss about formation of NAAC criterion committees
11	To discuss the analysis of feedback from students
12	To discuss about getting membership of N-List
13	To introduce a best practice titled 'GIFT BOOKS ON BIRTHDAYS'
14	To circulate notices digitally using Whatsapp
15	Any Other Business/Matter

  
Coordinator IQAC  
Coordinator

Internal Quality Assurance Cell  
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Principal  
Principal  
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## Attendance

Date: 24/03/2020



SN	Name of member	Designation	Notice received	Meeting attended
1	Principal Dr. E.U. Masumdar	Chairman	<i>[Signature]</i>	<i>[Signature]</i>
2	Dr. Shaikh Afsar Nawaboddin	Mgmt Rept	<i>[Signature]</i>	<i>[Signature]</i>
3	Mr. J. H. Shaikh	Member Local Area	<i>[Signature]</i>	<i>[Signature]</i>
4	Dr. A. V. Pathan	Alumni	<i>[Signature]</i>	<i>[Signature]</i>
5	Dr. Arab Aslam Talebsab	Rept Local Area	<i>[Signature]</i>	<i>[Signature]</i>
6	Prof. T. A. Jahagirdar	Member	<i>[Signature]</i>	<i>[Signature]</i>
7	Dr. M. A. Barote	Member	<i>[Signature]</i>	<i>[Signature]</i>
8	Dr. S. B. Shaikh	Member	<i>[Signature]</i>	<i>[Signature]</i>
9	Mr. M. B. Zade	Member	<i>[Signature]</i>	<i>[Signature]</i>
10	Dr. R. V. Suryawanshi	Member	<i>[Signature]</i>	<i>[Signature]</i>
11	Dr. D. D. Kshirsagar	Member	<i>[Signature]</i>	<i>[Signature]</i>
12	Dr. G. D. Bhoge	Member	<i>[Signature]</i>	<i>[Signature]</i>
13	Dr. S. S. Korde	Member	<i>[Signature]</i>	<i>[Signature]</i>
14	Mr. S.M. Shaikh	OS	<i>[Signature]</i>	<i>[Signature]</i>
15	Dr. N. K. Syed	IQAC Coordinator	<i>[Signature]</i>	<i>[Signature]</i>

*[Signature]*  
**Coordinator IQAC**  
**Coordinator**  
**Internal Quality Assurance Cell**  
**Azad Mahavidyalaya, AUSA**

*[Signature]*  
**Principal**  
**Principal**  
**Azad Mahavidyalaya**  
**AUSA Dist. Latur**



## Minutes of the IQAC meeting held on 24.3.20

Date: 24/03/2020

The principal and chairperson of IQAC Principal Dr. E.U. Masumdar opened the meeting by greeting all the members of IQAC. Following resolutions were taken in the meeting.

S.N.	AGENDA	RESOLUTION
1	To confirm the minutes of previous meeting and ATR on It	Approved the minutes of previous meeting and ATR
2	To organize FDP on understanding New RAF on NAAC	It is decided to organize Seven Days FDP on understanding New RAF on NAAC in the third week of April for our staff and staff from Sharadchandra Pawar College, Shiradhon.
3	To update website of college	It is resolved to update website of college. For this a college website committee under chairman ship Of IQAC coordinator is formed. Committee should call the developer for discussion about website and Start work
4	To prepare prospectus of college	It is decided to prepare prospectus of college for 2020-21. A prospectus committee under the chairmanship of Dr. Syed N.K. is formed.
5	To take review of submission work of AQARs	IQAC Coordinator briefed that in last five years not a single AQRA is submitted. So it is decided to start work of AQAR after getting clarification from NAAC about which formats are to be used. In this connection IQAC coordinator should send mail to NAAC.
6	To prepare Action Plan of IQAC	It is decided to prepare Action Plan for 2020-21 by IQAC coordinator submit its draft to principal by the end of April 2020
7	To discuss about sending Proposal to UGC about B. Voc courses under NSQF	UGC Committee chairman Dr. M. A. Barote explained the details about B. Voc courses and grants that can be received. It is decided to send a proposal for B. Voc courses as and when its advertisements appear.
8	To discuss about sending college proposal to different funding agencies	UGC Committee chairman Dr. M. A. Barote briefed about DBT-Star college scheme. After discussion it is decided to send our college proposal under this scheme after its advertisement appear on website.
9	To take review of stock verification	It is observed that there is no stock verification committee in place. So it is resolved to form stock verification committee. Also it is resolved to get



		completed the stock verification process before the opening of college in the next academic year 2020-21
10	To discuss about formation of NAAC criterion committees	IQAC coordinator briefed the criterion wise committee list which was in NAAC II cycle. After discussion in the meeting it is decided to reformulate criterion wise committee list.
11	To discuss about the analysis of feedback from students	IQAC coordinator should prepare the feedback analysis report and brief the same in the next IQAC meeting
12	To discuss about getting membership of N-List	The Librarian explained the need of membership of N-List. So it is decided to subscribe N-List by paying the necessary fees.
13	To introduce a best practice titled 'GIFT BOOKS ON BIRTHDAYS'	A discussion on various best practices was carried on. Principal suggested about gifting of books on birthdays of staff members which will enrich the college library. So it is resolved to start this best practice today onwards.
14	To circulate notices digitally using Whatsapp	In order to start paperless office concept, Dr. N. K. Syed suggested that all official notices are to be submitted electronically on mail or WhatsApp. It is decided to circulate all notices to staff members on whatsapp groups.
15	Any Other Business/Matter	Shri Shaikh Shakil briefed that it is necessary to organize graduation day in college. So it is decided to prepare the list of students graduated with their detailed phone numbers for calling them to receive their degrees.

Dr. Bhoge D.G. proposed vote of thanks. The meeting was adjourned at 5.00 p.m.

  
Coordinator IQAC

Coordinator  
Internal Quality Assurance Cell  
Azad Mahavidyalaya, AUSA

  
Principal  
Azad Mahavidyalaya  
AUSA Dist. Latur





## Action Taken Report on Resolutions of the IQAC meeting held on 24.3.20

S.N.	AGENDA	Action Taken Report/ Compliance
1	Approved the minutes of previous meeting and ATR	Approved the minutes of previous meeting and ATR
2	It is decided to organize Seven Days FDP on understanding New RAF on NAAC in the third week of April for Our staff and staff from Sharadchandra Pawar Shiradhon College.	IQAC organized Seven Days FDP on understanding New RAF on NAAC using Zoom platform
3	It is resolved to update website of college. For this a college website committee under chairman ship Of IQAC coordinator is formed, Committee should call the developer for discussion about website and Start work	Website updating work is in progress
4	It is decided to prepare prospectus of college for 2020-21. A prospectus committee under the chairmanship of Dr. Syed N.K. is formed.	Prospectus of college for 2020-21 is prepared
5	IQAC Coordinator briefed that in last five years No any AQRAs is submitted. So it is decided to start work of AQAR after getting clarification from NAAC about which formats are to be used. In this connection IQAC coordinator should send mail to NAAC.	Email sent to NAAC and waiting for reply
6	It is decided to prepare Action Plan for 2020-21 by IQAC coordinator submit its draft to principal by the end of April 2020	Prepared Action Plan for 2020-21
7	UGC Committee chairman Dr. M. A. Barote explained the details about B. Voc courses and grants that can be received. It is decided to send a proposal for B.Voc courses as and when its advertisements appear.	Sent B.Voc proposal to UGC for two courses on 27/06/2020
8	UGC Committee chairman Dr. M. A. Barote briefed about DBT-Star college scheme. After discussion it is decided to send our college proposal under this scheme after its advertisement appear on website.	Sent DBT-Star college scheme proposal on 15/06/2020
9	It is observed that there is no stock	stock verification timetable is



	verification committee in place. So it is resolved to form stock verification committee. Also it is resolved to get completed the stock verification process before the opening of college in the next academic year 2020-21	finalized but due to pandemic could not be completed
10	IQAC coordinator briefed the criterion wise committee list which was in NAAC II cycle. After discussion in the meeting it is decided to reformulate criterion wise committee list.	Online meeting on zoom platform of NAAC committee members conducted.
11	IQAC coordinator should prepare the feedback analysis report and brief the same in the next IQAC meeting	Analysis work submitted by IQAC coordinator
12	The Librarian explained the need of membership of N-List. So it is decided to subscribe N-List by paying the necessary fees.	N-List subscribed
13	A discussion on various best practices was carried on. Principal suggested about gifting of books on birthdays of staff members which will enrich the college library. So it is resolved to start this best practice today onwards.	Gifting books on birthdays initiated in college.
14	In order to start paperless office concept, Dr. N. K. Syed suggested that all official notices are to be submitted electronically on mail or WhatsApp. It is decided to circulate all notices to staff members on whatsapp groups.	Circulating notices on WhatsApp started
15	Shri Shaikh Shakil briefed that it is necessary to organize graduation day in college. So it is decided to prepare the list of students graduated with their detailed phone numbers for calling them to receive their degrees.	Due to pandemic graduation day programmed organization is postponed.

  
**Coordinator IQAC**  
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