Hindustani Education Society's

Azad Mahavidyalaya, Ausa Tq. Ausa Dist. Latur, Maharashtra, India

Online Annual Quality Assurance

Report 2014-2015

Of the
Internal Quality Assurance Cell

Submitted by

Principal

Azad Mahavidyalaya, Ausa Tq. Ausa Dist.Latur, Maharashtra, India.
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IQAC STEERING COMMITTEE

Sr. No.	Name	Nomenclature
1	Principal, Dr. Sardarpasha A. K.	Chairman
2	Mr. Sayyed N. K.	Coordinator
3	Dr. Barote M. A.	Member
4	Mr. Jahagirdar T. A.	Member
5	Dr. Shaikh S. B.	Member
6	Mr. Kotwal M. M.	Member
7	Mr. Hashmi I. M.	Member
8	Mr. Patil S. N.	Member
9	Mr. Inamdar M. M.	Member
10	Dr. Korde S. S.	Member
11	Dr. Shaikh A. N.	Management council member
12	Shri Shakh Javed H.	Local community
13	Shaikh Shanoor B.	Official Admin.
14	Dr. E. U. Masumdar	External Expert

Online Annual Quality Assurance Report

1. **Vision of the Institution**

   "Education with vision in action for minority and rural transformation.''

2. **Mission statement of the Institution**

   To impart higher education for all round development of students making them self-reliance and responsible citizen of India.

3. **Goals and objectives of Institution**

- Excellence in education.
- Commitment to rural sector.
- An integrate development of students personality.
- To encourage research culture and work culture
- Inculcation of National, human and moral values.
- To provide socially oriented education
- To encourage teachers for quality improvements.
- To make persistence efforts for the overall development of all the languages such as Urdu, English, Hindi and Marathi.
- To stimulate the academic environment by providing necessary advance facilities to the Students of higher education in era of globalization.
- To develop harmony and Co-ordination among students, parents, teachers and management by organizing meets and various such programmes time to time.
- To develop Self-sufficiency and confidence among the students by establishing computer training and many such institutes.
- To do everything needful and relevant in order to fulfill all these goals and objectives.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

AZAD MAHAVIDYALAYA, AUSA

1.2 Address Line 1

UJANI ROAD

Address Line 2

AFSAR NAGAR

City/Town

AUSA

State

MAHARASHTRA

Pin Code

413520

Institution e-mail address

azadausa@yahoo.com

Contact Nos.

02383220093

Name of the Head of the Institution:

DR. SARDAR PASHA

Tel. No. with STD Code:

02383 220093

09860724556

Mobile:

Name of the IQAC Co-ordinator:

MR. SYED N.K.

Mobile:

9975722112

IQAC e-mail address:

nisarammar@yahoo.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

MHCOGN11696

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   Of your institution's Accreditation Certificate)

EC/33/265 dated 16/09/2004

1.5 Website address:

www.hesaazad.org

Web-link of the AQAR:

http://www.hesaazad.org

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77.45	2004	05 Yrs
2	2nd Cycle	SSR SUBMITTED			
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

25/07/2005

1.8 AQAR for the year *(for example 2010-11)*   2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR *2005-06 submitted to NAAC on 04/07/2014*

    ii.   AQAR *2006-07 submitted to NAAC on 04/07/2014*

    iii.   AQAR *2007-08 submitted to NAAC on 04/07/2014*

    iv.   AQAR 2008-09 *submitted to NAAC on* 04/07/2014

    v.   AQAR *2009-10 submitted to NAAC on 04/07/2014*

    vi.   AQAR *2010-11 submitted to NAAC on 04/07/2014*

    vii.   AQAR *2011-12 submitted to NAAC on 04/07/2014*

    viii.   AQAR *2012-13 submitted to NAAC on 04/07/2014*

    ix.   AQAR *2013-14 submitted to NAAC on 03/11/2015*

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

                Urban [ ] Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

             Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts   Science [.√]   Commerce [√] Law [ ]   PEI (Phys Edu)

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   Career Oriented Course / Distance Education

1.12 Name of the Affiliating University *(for the Colleges)*   SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [----]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [Minority]

UGC-COP Programmes [COC]

2. IQAC Composition and Activities

2.1 No. of Teachers   09

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   00

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

Community representatives   01

2.7 No. of Employers/ Industrialists   00

01

2.8 No. of other External Experts

2.9 Total No. of members | 14 |

2.10 No. of IQAC meetings held   : **02**

2.11 No. of meetings with various stakeholders: No. | 00 | Faculty | 00 |

       Non-Teaching Staff Students | 00 | Alumni | 00 | Others | 00 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

       If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos. | 00 | International | | National | 0 | State | 00 | Institution Level | 00 |

    (ii) Themes

    | |

2.14 Significant Activities and contributions made by IQAC

- IQAC motivates faculty to submit Major and Minor Project
- IQAC motivates to submit proposals of workshop/seminar/conferences etc.
- IQAC motivates teachers for quality improvement
- IQAC encourages for the research based work culture
- IQAC recommends student centric core procedures
- IQAC conducts meeting at regular intervals. Its aim was to lead the institution and to improve the quality of education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Ethan cement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Discussion on Submission of SSR	SSR is submitted to NAAC
New COC courses	Good result of COC
More use of ICT in teaching and learning	All teachers used modern strategy of using Power Point Presentation
Innovation in Teaching	Teachers adopted innovation in teaching
Arranging educational tours, excursions, etc.	Educational tours, excursions were organised by the department of Geography, , etc.
To add more books to central library	books worth of were added
To change feed-back mechanism	Feed-back mechanism is changed

Attached the Academic Calendar of the year as Annexure **- II**

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   any other body ☐

Provide the details of the action taken

- IQAR was placed before Local Management Council for approval before submission. After getting the approval of the LMC, the IQAR was submitted to the NAAC. Any suggestion, improvement and modification raised in the LMC were incorporated in the report.

- Weaknesses were discussed and future planning was done to over-come from these weaknesses.

- LMC Approved AQAR and recommended to forward it to NAAC

Part – B   Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	06 COC	03		
Total	09			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

	Pattern	Number of programmes
	Semester	03 (B.A, B.Sc. B.Com)
	Trimester	
	Annual	01 (YCM) + 07(COC)

1.3 Feedback from stakeholders*   Alumni √ Parents √ Employers   Students √
   (On all aspects)

     Mode of feedback :   Online   Manual √ Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Our college is affiliated to swami Ramanand Teerth Marathwada University, Nanded and bound to follow the syllabi designed by respective board of studies. But our Principal is Chairman of B.O.S. Urdu other faculty members as Member of board of studies represents in this aspect. Syllabi of S.Y. of both UG programmes have been changed this year and syllabi of both FY and SY are changed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	37	02	---	---

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions

Recruited (R) and Vacant (V)

during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	00	--	00	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

12   ---   05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	total
Attended				90
Presented papers				21
Resource Persons				00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Regular periodic tests were conducted
- Educational trips / excursions were arranged
- Use of power point presentation
- Provided unlimited internet facility to all teaching departments.

2.7 Total No. of actual teaching days

190

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding, MCQ bank

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	03	03

2.10 Average percentage of attendance of students

81%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	40	03	18	02	-	
B.Sc. III	32	12	-	-	-	
B. Com. III	09	--	03	-	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Regular meetings with faculty were held.
- Prepared academic calendar to plans academic and non-academic activities
- Obtained feedback from students, alumni, communicate suggestion to concern faculty if any.
- Encouraged faculty to use more ICT in teaching
- Promoted faculty for research work
- Faculty members were encouraged to publish research papers in journals
- Students were evaluated through periodic tests, home assignments, seminars, group discussion etc. the result of internal examination were discussed with parents.
- At the end of each semester, annual reports of all departments were collected from the staff where teachers provide detailed information regarding completion of syllabus. In case where syllabus was not covered as per schedule, the teachers were accordingly advised.
- At the end of academic year all the departments submit the reports of their respective departments to IQAC that help IQAC in preparing IQAR
- IQAC provides all the formats to the HOD's and Chairman of committee

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02 OC -16 STC
Faculty exchange programme	
Staff training conducted by the College/ university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	13 College level
Others	

2.13 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	--	--	--
Technical Staff	---	--	--	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> To inculcate research culture, college has formed a research committee to encourage and help the faculty and the students to undertake the research work. As a result, Minor research projects and Major research projects are on the verge of completion. New minor research projects were submitted. IQAC is closely working with Research Committee in promotion of research and promoting the art of writing research papers. As a result of this initiative majority of staff member published their research articles in various national and international reputed research journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---			---
Outlay in Rs. Lakhs	---			---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		
Outlay in Rs. Lakhs		610000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	05	----
Non-Peer Review Journals	---	----	----
e-Journals	----	----	---
Conference proceedings	21		---

3.5 Details on Impact factor of publications:

Range 1.0 to 3.6 Average 2.3 h-index 08 Nos. in SCOPUS --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	610000	65000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   `01`   Chapters in Edited Books   `---`

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy `---`   CPE `---`   DBT Star Scheme `---`

INSPIRE `---`   CE `---`   Any Other (specify) `--`

3.10 Revenue generated through consultancy   `----`

3.11 No. of conferences   `--`

Organized by the Institution

Level	International	National	State	University	College
Number	--	01	---		
Sponsoring Agencies	--	Nayee Roshni	---		

3.12 No. of faculty served as experts, chairpersons or resource persons   `04`

3.13 No. of collaborations   International [ ]   National `01`   Any other [ ]

3.14 No. of linkages created during this year   `02`

3.15 Total budget for research for current year in lakhs:

From funding agency 65000   *From Management of University/College* 100000

Total   165000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   and students
    Registered under them   01

3.19 No. of Ph.D. awarded by faculty from the Institution   01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   --   Project Fellows   --   Any other   --

3.21 No. of students Participated in NSS events:

University level   04   State level

National level   International level   --

3.22 No. of students participated in NCC events:

University level   --   State level   --

National level   --   International level   --

3.23 No. of Awards won in NSS: University level   --   State level   --

National level   --   International level   --

3.24 No. of Awards won in NCC: University level   --   State level   --

--

National level   --   International level

3.25 No. of Extension activities organized

University forum   --   College forum   03

NCC   --   NSS   10   Any other   06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

    Responsibility.

- Tree plantation and its nurturing
- water management, soil conservation, Environment protection, eradication superstitious beliefs, use pesticide compost, health, women empowerment, female fetus, cleanliness personality development, etc.

  Various other activities and programmes were organized by NSS department during the year are:
- Cleanliness of the campus and land around the temple
- Plastic eradication campaign and awareness programs in the nearby villages

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	03.37 acres	02 acres	Management	05.37acres
Class rooms	20	--	Management	20
Laboratories	09	01	Management	10
Seminar Halls	01	00	Management	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The college office is fully computerised. All the non-teaching staff is trained. College is an example of paperless governance. The admission, scholarship, students information is maintained on computes. Library has fully automated system and implemented with bar-coding system it helped easy access and retrieval.

4.3 Library services:

	Existing		Newly added		Total	
	No.	*Value*	*No.*	*Value*	*No.*	*Value*
Text Books	21602	1,35,783/-	662	148244/-	22792	
Reference Books	8847		486	115373		
e-Books						
Journals	10					
e-Journals	01					
Digital Database						
CD & Video	15					
Others (Newspaper)	20					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	20+20	All PCs			2		--
Added	--	--	All PCs					
Total	40	40	All PCs					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- A lecture on Power point presentation was conducted.
- A Lecture on ICT training for students and teacher was organized for the proper operation of audio visual aids.
- Well equipped Network Resource Centre and computer lab is working in the College catering the needs of both students and staff
- All the teaching departments were provided computer with unlimited broad, band internet facility.
- Faculties can use projector.

4.6 Amount spent on maintenance in lakhs:

i) ICT   200000

ii) Campus Infrastructure and facilities   2500000

iii) Equipments   300000

iv) Others   200000

Total: 3200000

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC organized lectures occasionally to make the students aware of the changing global scenario.

- IQAC cultivated skills, competencies and values among students.

- Grievances Redressed Cell, Anti-Harassment Cell, were continuously working for students over all betterment

- IQAC cultivated environmental awareness among students

- IQAC built scientific temper among students through vivek vahini

- IQAC formed different committees

- IQAC formally provided suggestion to students whenever necessary.

5.2 Efforts made by the institution for tracking the progression

- Regular observation
- Regular meetings/monitoring
- Faculty involvement through counseling system
- Regular feedback from students
- Internal and practical exams

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
796	----	---	60(COC)

(b) No. of students outside the state

--

(c) No. of international students

--

Men
No	%
544	65

Women
No	%
252	35

	Last Year					This Year				
General	SC	ST	OBC, NT, SBC	Physically Challenged	Total	General	SC	ST	OBC, NT, SBC	Physically Challenged	Total
301	86	04	109	00	500	486	120	07	183	00	551

Demand ratio 01:01   Dropout %: 3.00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Talks of successful persons were conducted in the college for promoting students for various competitive examinations.
- Invited experts from concerned field

No. of students beneficiaries | 62 |

5.5 No. of students qualified in these examinations

NET   [   ]   SET/SLET [   ]   GATE [   ]   CAT [   ]

IAS/IPS etc [   ]   State PSC [   ]   UPSC [   ]   Others [40]

5.6 Details of student counselling and career guidance

- Students were provided counselling and career guidance.
- Students per counselor – 20
- Mode - Telephonic and Personal Meeting
- Area - Personal problem, Grievances and Motivation for better performance
- counselling and carrier guidance cell was functioning in the college campus

No. of students benefitted | 80 |

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- Women empowerment cell and Anti-harassment Cell were functioning in the college for the the sensitive issues of girl students and women staff in the college.
- The cell also arranged the talks of great personalities to motivate them. The cultural department observed women's Day and Savitri Bai Phule birth Anniversary.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [--]

No. of students participated in cultural events

State/ University level [35]   National level [--]   International level [--]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [02]   National level [02]   International level [--]

Cultural: State/ University level [27]   National level [--]   International level [--]

5.10 Scholarships and Financial Support

		Number of students	Amount
Financial support from institution			
Financial support from government			
Financial support from other sources	EBC		43352
	NSS	150	67000
	Sports	25	10000
	Cultural	50	55000
Number of students who received International/ National recognitions		--	--

5.11   Student organised / initiatives

Fairs: State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12 No. of social initiatives undertaken by the students   [01]

5.13 Major grievances of students (if any) redressed: 05

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision of the Institution:**
>
> Education with a vision in action for minority and rural transformation.

6.2 Does the Institution has a management Information System

> Yes. We have a MIS in place to help us to analyze and facilitate strategic and operational activities and to take informed decision and to evaluate, design, implement, manage, and utilize systems to generate information to improve efficiency.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

> Curriculum Development is done by University only. There is no role of colleges in the process. However suggestions are being sent to SRTM University, Nanded for curriculum modification and implementation. Principal Dr. Sardarpasha is chairman of BOS Urdu so he plays significant role in syllabi design of Urdu. Dr Korde Seema is a member of BOS in Fishery Science. Mr. Tote D.S. from Library Science department has been selected as BOS member.

6.3.2 Teaching and Learning

The conventional "chalk and talk" method is gradually being replaced by innovative teaching techniques. Some class rooms are being made ICT enabled; furnished all facilitates. Students' are encouraged to use online services and e-mail following teaching plans.

- Preparing academic calendar

- Using advanced methods of teaching

- Conducting periodic tests, seminars, group discussions and home assignments educational tours etc.

- Motivating students for research activities

- Conducting extra classes for mediocre students and remedial classes for minority students

6.3.3 Examination and Evaluation

We are on the toe to improve the result of our college. We have adopted following practices:

- College conducts regular periodic tests, group discussion, seminars, assignments, tutorials etc.

- Answer papers of internal examination are strictly assessed as per university rules and result is communicated to students and their parents..

- The examination committee is being formed. The committee took care of this aspect. Question bank helped the student teachers to practise for the exams. Professor in-charge assessed the answer sheets of the students within one week's time. After every exam mark sheet was put up on the notice board.

6.3.4 Research and Development

> Research committee is for inculcating research atmosphere Research committee undertook following tasks:
>
> - Teachers and students are encouraged to undertake research projects that are relevant to local, state and national requirements.
> - Guiding teachers for improving API through participation in conferences workshops, symposia, seminars and through publishing of research papers articles, books and research work.
> - Improving library and laboratory facilities for research

6.3.5 Library, ICT and physical infrastructure / instrumentation

> College has a well-equipped library functioning to cater the need of students and teachers. Library Advisory Committee is constituted for monitoring and developing all facilities provided. Committee suggested a list of books based on interaction with the students and faculty members. This list was forwarded to concerning authority for sanction and purchase of books.

6.3.6 Human Resource Management

> Staff was recruited according to the Government rules and regulations. For this, interviews were conducted by college. Management is very particular in this aspect.

6.3.7 Faculty and Staff recruitment

> Proper Advertisements were given and three faculty members were selected and appointed on CHB after going through proper steps.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Every year, admission is done on the basis of first come first serve .Admission committee is constituted to manage and monitor the issues regarding admissions and it also ensures high transparency.

6.4 Welfare schemes for

Teaching	1. Co-operative society 2. All Government schemes
Non-teaching	1. Co-operative society 2. All Government schemes
Students	1. Free Internet Access 2. Govt. Scholarship 3. Student Insurance (Student Aid Fund) 4. Remedial Coaching Classes 5. Tutorials 6. Counselling and other scheme 7. Fee concession for sports students 8. Free Coaching for competitive exams

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	YES	IQAC/LMC
Administrative	Yes	Joint Director	YES	IQAC/LMC

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   N A   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Active and creative support and help from Alumni Association

6.12 Activities and support from the Parent – Teacher Association

College has formed Parent – Teacher Association in which parents are made the members of the association and they have active participation in various events conducted in the college campus and feedback committee also regularly collects feedback from them and their suggestions are to be considered as valuable and necessary action is taken accordingly. Thus this association helps us in the academic matters of the college and played active role in the settlement of student's issues.

6.13 Development programmes for support staff

Workshop on ICT skill development was organised by IQAC for teaching and non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

Continuously campus is being watched and observed for its greenery and cleanliness. Rain water harvesting system is used to refill the bore wells. Proper disposal of garbage is done. Proper staff has been appointed for its maintenance. Energy conservation, use of renewable energy, water harvesting, and efforts for carbon neutrality, tree plantation, hazardous waste management, and e-waste management is maintained in college. The college campus is totally eco-friendly. All the faculty members and students are committed to keep the campus eco-friendly. The campus is plastic free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Funct ioning of the institution. Give details.

> The Institution has made several innovations which have helped the college for smooth functioning. Innovations are introduced at academic and non-academic levels.
> - Maintained attendance/teaching diary
> - Installed easy book accesses system in Library
> - Updated website
> - Introduced new career oriented courses
> - Green, plastic free campus Solid waste management system
> - ICT based teaching learning
> - Feedback System from stakeholders
> - Academic Innovations
> - Computerization of Library
> - Computerization of Administrative Block
> - Zero-Balance Accounts

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- AQAR was submitted.
- COC programmes were implemented.
- Innovations in teaching-learning were practiced.
- Submitted major and minor project to UGC

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Provided the details in annexure iv

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

Environmental awareness events were conducted and students are motivated for the preservation of environment. Renowned resource person were invited to encourage and motivate the students. Department of Geography takes students on the field and presents various demonstrations regarding environment preservation. Awareness among students was embedded through different activities. Activities like plantation, water conservation, college campus is kept plastic free, and awareness among them regarding air pollution, water pollution, sound pollution is also made.

7.5 Whether environmental audit was conducted?　　Yes　√　No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths

- Providing education at affordable & minimal fees to weaker sections of society
- Teamwork and discipline of staff and students to achieve excellence in academics and sports
- Experienced and dedicated staff in a college having a social face and social commitment

Aza

8. **Plans of institution for next year**

We plan to conduct the following events to be organized next year for overall development of academic and non-academic issues.

Azad

- Major/Minor Research projects – Staff will be motivated for MRP
- To prepare the students for various inter collegiate competitions

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

     Mr. Syed N.K.   Dr. Sardar Pasha A.K.
     Coordinator, IQAC   Chairman, IQAC
     AzadMahavidyalaya, Ausa   Azad Mahavidyalaya, Ausa

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

Feedback Mechanism

Institution has developed feedback system which helps to improve the performance and quality of the Institution. Our feedback committee collect analyses and put it before authority to discuss on it and lastly necessary information is communicated to concerned persons. Faculty of every department collects detailed information and their current position of pass out graduates. We collected four kinds of feedback i.e. students feedback on teachers, feedback of parent and alumni. We also collected the feedback of stakeholders on Library, functioning of office and facilities provided to students and stakeholders in the college campus. We registered oral and written feedback given by them.

Students' feedback on Teachers:

In the previous year committee members used to visit every class and students were provided feedback forms to collect feedback on teachers' performance.

Analysis of Feedback:

Committee analysed feedback forms very strictly. Three options were given to each question i.e. good, satisfactory and unsatisfactory. Committee calculates the average of the options of all questions. It has been observed its average and put it before authority to discuss on it. Feedback on teachers' performance is collected employing the questionnaire prepared by committee developed for the purpose. The responses are analysed to assess teacher's performance level. The principal discusses the student responses with the teacher concerned and suggest corrective measures. This has been found very useful as it throws light on areas of teacher's strength and weakness. An evaluation report of the students' feedback is provided.

ANNEXURE IV

Best Practices

1. **Title of the Practice**

   Infrastructural Facilities- Building, Library and Computers

2. **Goal**

   - To create educational awareness among the rural students.
   - To attract girl students towards higher education.
   - To provide necessary facilities for higher education.

- To bring slow learners into the stream of higher education.

- To encourage and motivate advance learners.

- To encourage physically handicapped students for higher education.

- To make available necessary facilities for physically handicapped students.

- To attract rural students towards higher education.

- To make overall development of socially, economically and educationally backward students.

- To make teaching-learning activities easy.

- To bring rural students at par with others.

- To make them competitive to face the challenges.

3 The Context

The Institution is established in Ausa town where there is not a scope for big industry and it provides traditional programmes – Arts, Science and Commerce. Agriculture is the main occupation of this region. This institution is the hope of their overall development. Institution is supposed to be an oasis in the educationally backward region. It is emerging in the rural region providing higher education to needy students. To attract the rural and remote area students towards higher education, institution must provide minimum physical facilities. Minimum facilities help for smooth functioning of institution. This is the first rural college in the university to secure 11th plan of UGC to develop physical facilities to attract a large number of the students of deprived classes towards higher education. To develop system and services of the Institution that is necessary for the Institution to run smoothly, Institution has developed maximum facilities of higher education with the help of Management and UGC. There were number of challenges to establish infrastructural facilities in this rural region. The Management and head of the Institution realized the need of infrastructural facilities and sincerely tried to make them available in the college campus.

4 The Practice

The Institution submitted proposals of Xth &XIth plan to UGC and got sanctioned sufficient fund for college development. College has now well-equipped library having 22750 books, administrative block, class rooms, Principal's cabin, O.S. office, office space, staff room, girl's hostel, gymnasium, computers, internet, advanced labs, 03 Xerox machines, dustbins, fire extinguishers, play ground, indoor facilities etc. Now office and Library have been fully

computerized. It helps for overall functioning of Institution. College keeps all these facilities updated and seeks the help of UGC for sufficient fund to purchase and maintain equipment's.

5   Evidence of Success

1. Details of Academic building:

Particulars	Available facilities
Total undisputed ownership and possession of land measuring Area	50R
College Building/ Buildings	Owned by Institute
Academic building	RCC: 32100 Sq. feet built up area

2. **Physical facilities**

Particulars	Available facilities
Curricular and co-curricular activities	• Principal Cabin • Faculty room • Classrooms: 20 • Technology enabled learning spaces (Use of LCD, Lap-Top, internet, projector, Audio-video CDs) • Seminar halls: 01 • ICT Room • Laboratories: 08 (Language Lab, Computer Lab and Geography lab) • Specialized facilities (Auditorium, Gym, and College ground) • Equipments for teaching: • Equipments for learning and research etc • Auditorium: 01 • Canteen- 01 • Health Care Facility: Available • Girls Common Room: 01 • Girls Hostel

	• Gents Urinals-02 • Ladies Toilet-01 • Staff Toilet-03 • Disabled Friendly- ramps • Inverter / Generator: Available • Fire Extinguisher: Available
Extra –curricular activities	• Sports equipments • Outdoor and indoor games facility • Auditorium: 01 • Gymnasium-01 • Space for NSS • Space for Cultural activities • Space for Communication skills development: (Language Lab) • Space for Yoga, health and hygiene
Details of Library Facilities	• Total number of books: 21602 • Book Bank Facilities • Library automation • Well equipped & furnished library • Computer, Xerox facility • Issue / Receive Counter • Separate reading room • Sufficient furniture • Internet • Student complaint/ Suggestion box • Teaching staff visiting register maintained • Physical verification of stock register • non-book materials Available (CDs, Pen drives • Issue / Receive record register

6. Computer facilities: (For each one point) (Maximum 10)

	Particulars	Availability
7 Pro b	No. of Computers terminals	45 Computer Terminals
	Hardware specialization	Hp Dx3090 Pc, CORE 15 2400,4 GB DDR 3 RAM,500 GB HDD, DVD RW, Keyboard,Mouse.18.5"LCD Monitor
	No. of terminals in LAN	22 Terminals in LAN are available
	Relevant legal software	07 Software (Master software, Tally software & Odell software, C.M.S. Software, A.B.C. Software, Payrole software, Scholarship Software
	Printers (Dot Matrix / LASER)	04 Laser printers & 02 printers with Xerox machines and scanner
	Internet facility (Dail-up/Broadband/ Wi-fi)	33 PC's with Internet broadband with speed of 100pms
	UPS, LCD,TV if any	2 UPS of 3KV; 01 LCD and 16 CCTV Cameras

lems Encountered and Resources Required

Initially there were certain difficulties in administrative process. Students were facing a lot of problems in administrative process. It was overcrowding while taking admission and remitting exam fees and disbursing scholarships etc. Therefore, it was very difficult to maintain account. The college had to face a crowd waiting for administration process. Now it has become easy to manage it and problems have permanently been solved. Students were facing problems in library too. It was very difficult to maintain record of books manually. It was taking too much time to make entry of each book issued and taken back. This problem has also been solved forever. Similarly students were facing lots of problems in study. The college was finding it hard to control drop out and failure. Remedial classes and innovative teaching methodology worked effectively to solve this problem.

Best Practice -2

1. Title of the Practice

Faculties' involvement in Research activities

2. Goal

- To promote holistic research work.
- To encourage and motivate teachers and students for research activities.
- To make the college research centre.
- To promote research culture.

3. The Context

The faculty members of the college keep regularly in touch with the affiliated university and get the latest information regarding their own respective subjects and keep themselves abreast of the latest trends and innovations in field of their research study.

4. The Practice

College established research committee which comprises research supervisors. This committee encourages and motivates colleague teachers for research. It monitors all research issues effectively.

5. Evidence of Success

- **Research Supervision**
  1 faculty is research guide.

- **M.Phil.& Ph.D. holders**

  Our College has 39 Teaching faculties. Out of them 13 Teachers are having Ph.D. degree and 29 teacher are having M.Phil. Degree.

- **Minor/Major Research Projects**

  03 faculty members completed Minor Research Projects and 01 Major Research Projects is on-going. Two faculty members submitted minor research proposal to UGC.

- **Presentation of research papers in Conferences/Seminars**

  Faculty members actively participate and present research papers in Conferences /Seminars /Symposia/Workshops at different levels and they also published /Edited Books having ISBN No.

- **Publication of Research Papers in Journals**

Most of the teachers published their research papers in Nation /International Magazines and Journals and many of them are working on Editorial Boards of different Journals and Published Reference and Text Books. (2013-14)

- **Information regarding book publication by faculties:**
  Dr Shaikh A.N. published his book in Critical Study of Man-Woman Relationship in the Novels of R.K.Narayan.

6. Problems Encountered and Resources Require

Since college doesn't have research centre, our research work has limitations to complete research in time. College is situated in rural area and it is a small town due to which we cannot make available sufficient research facilities at the college. It is difficult to bring eminent persons to this remote area for counselling in this regard. Library provides limited research material. College needs advanced research centre. Library must have more books on research issues. We need to extend of library facilities.

To,

The Director

National Assessment and Accreditation Council

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi,

Bangalore - 560 072 India

Sub: - Submission of AQAR for the academic year 2014-15.

      (College Track ID: MHCOGN11696)

Respected Sir,

      With reference to the subject cited above, I am pleased to submit the Annual Quality Assurance Report (AQAR) for the academic year 2014-15. A soft copy of the report has been linked with the college website **http://www.hesaazad.org.** It is for your kind consideration and further action. Kindly accept the same and do the needful.

Thank you.

                                             Yours faithfully,
                                               sd
                                     Chairman, **IQAC**
                                     Azad Mahavidyalaya,Ausa.
                                     Dist Latur (MS)