Hindustani Education Society's

Azad Mahavidyalaya, Ausa Tq. Ausa Dist. Latur, Maharashtra, India

Online Annual Quality Assurance Report 2011-2012

Of the
Internal Quality Assurance Cell

Submitted by

Principal

Azad Mahavidyalaya, Ausa Tq. Ausa Dist.Latur, Maharashtra, India.
Web: www.hesaazad.org

Phone no: 02383 219200, 09860724556

Fax No. 02383 220093 Pin: 413520

IQAC STEERING COMMITTEE

Sr. No.	Name	Nomenclature
1	Principal, Dr. Sardarpasha A. K.	Chairman
2	Mr. Sayyed N. K.	Coordinator
3	Dr. Barote M. A.	Member
4	Mr. Jahagirdar T. A.	Member
5	Dr. Shaikh S. B.	Member
6	Mr. Kotwal M. M.	Member
7	Mr. Hashmi I. M.	Member
8	Mr. Patil S. N.	Member
9	Mr. Inamdar M. M.	Member
10	Dr. Korde S. S.	Member
11	Dr. Shaikh A. N.	Management council member
12	Shri Shakh Javed H.	Local community
13	Shaikh Shanoor B.	Official Admin.
14	Dr. E. U. Masumdar	External Expert

Online Annual Quality Assurance Report

1. **Vision of the Institution**

   "Education with vision in action for minority and rural transformation.''

2. **Mission statement of the Institution**

   To impart higher education for all round development of students making them self-reliance and responsible citizen of India.

3. **Goals and objectives of Institution**

- Excellence in education.
- Commitment to rural sector.
- An integrate development of students personality.
- To encourage research culture and work culture
- Inculcation of National, human and moral values.
- To provide socially oriented education
- To encourage teachers for quality improvements.
- To make persistence efforts for the overall development of all the languages such as Urdu, English, Hindi and Marathi.
- To stimulate the academic environment by providing necessary advance facilities to the Students of higher education in era of globalization.
- To develop harmony and Co-ordination among students, parents, teachers and management by organizing meets and various such programmes time to time.
- To develop Self-sufficiency and confidence among the students by establishing computer training and many such institutes.
- To do everything needful and relevant in order to fulfill all these goals and objectives.

1.   **Kindly provide the details of the institution**

Name of Institution:	**Azad Mahavidyalaya, Ausa**
Year of Establishment of the Institution:	**1991**
Address Line 1:	**Ujni Road Ausa**
Address Line 2:	**Afsar Nagar**
City/Town:	**Ausa**
State:	**Maharashtra (INDIA)**
Postal Code:	**413520**
Email Address:	**azadausa@yahoo.com**

2.   **NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation:	**August 2004**
Current Grade:	**B$^+$**
CGPA:	**Score 77.45**

3.   **Institutional Status**

Affiliated Permanent

4.   **Contact Person Details**

Name of Head of Institution:	**Dr. Sardar Pasha**
Contact Phone:	**02383-219200**
Email:	**dr.sardarpashaak@gmail.com**
Website URL:	**www.hesaazad.org**
Name of IQAC Co-ordinator	**Mr. Syed Nisar Karim**
Email:	**nisarammar@yahoo.in**

SECTION I

This section is related to institutional goals, vision and mission academic programmes and activities, strategies and action plans for institution building.

5.   **Number of academic programmes existing (Enter a number; 0 for nil)**

Undergraduate (BA/B.Sc./B.Com etc.)	**03**
Post Graduate (MA/M.Sc./M.Com etc.)	**00**

Research Programmes (M.Phil/P.hD)	**00**
Certificate Programmes	**04**
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	**00**
Other value added programmes	**00**
Any other programme offered (Specify)	**00**

6.   **Details on Programme Development (Enter a number; 0 for nil)**

New programmes added during the year	03
New programes designed	00
Programes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	00
Number of NAAC peer team recommendations implemented	00
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under implementation	00
Number of NAAC peer team recommendations under implementation	10
Number of UGC/ any other expert committee recommendations under implementation	00

7. **Faculty Details (Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes	**39**
Total faculty on rolls	**39**
Faculty added during the year	**00**
Faculty positions vacant	**00**
Faculty left during the year	**00**
Total number of visiting faculty	**05**
Total number of guest faculty	**10**

8. **Qualification of Faculty**

PhD and Above	09
M. Phil	25
Masters	**39**
Any other (Specify)	**02 NET, SET :04,**

9. **Faculty qualification improvement**

Ph.D. awarded to existing faculty	02
M. Phil awarded to existing faculty	00
Any other degree awarded to existing faculty	00

10. **Administrative Staff Details (Enter a number; 0 for nil)**

Administrative staff (total sanctioned)	16
Administrative staff (Actual strength)	16
Added during the year of reporting	**00**
Left during the year	**00**
Number of posts vacant	**00**

11. **Technical Support Staff Details (Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)	**00**
Technical Support Staff (Actual strength)	**00**
Added during the year	**00**
Left during the year	**00**
Number of posts vacant	**00**

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12.   **Establishment details**

	DD	MM	YYYY	
Year of establishment of IQAC	**25**	**07**	**2005**	

13.   **Composition of IQAC (Enter a number; 0 for nil)**

Number of IQAC members	**14**
Number of Alumni in IQAC	**00**
Number of Students in IQAC	**00**
Number of Faculty in IQAC	**09**
Number of Administrative Staff in IQAC	**01**
Number of Technical Staff in IQAC	**00**
Number of Management Representatives	**01**
Number of External experts in IQAC	**01**
Number of any other stakeholder and community representatives	**01**

14.   **IQAC Meetings**

Number of IQAC meetings held during the Year	**04**

15.   **Whether Calendar of activities of IQAC formulated for the academic year**

○   Yes

○   No

16.   IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	**03**
Number of value added programmes proposed	**00**
Number of skill oriented programmes proposed	**01**
Number of faculty competency and development programmes proposed	**00**
Number of other staff development programmes proposed	**00**
Number of student mentoring programmes proposed	00
Number of co-curricular activities proposed	11
Number of inter departmental cooperative schemes proposed	**02**
Number of community extension programmes proposed	02
Any other programmes proposed (Specify)	00

17.   IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	**03**
Number of value added programmes implemented	**00**
Number of skill oriented programmes implemented	**00**
Number of faculty competency and development programmes implemented	**00**
Number of other staff development programmes implemented	**00**
Number of student mentoring programmes implemented	**00**
Number of co-curricular activities implemented	**08**
Number of inter departmental cooperative programs implemented	**02**
Number of community extension programmes implemented	**00**
Any other programmes suggested that are implemented (Specify)	**00**

18. **IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution	**00**
Number of participants from the institution	**00**
Number of particpants from outside	**00**
Number of external experts invited	**00**
Number of external conferences/seminars/ workshops on institutional quality attended	**00**
Number of events conducted with IQACs of other institutions as collaborative programs	**00**

19. **Did IQAC receive any funding from UGC during the year?**

Yes

No

20. **If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC	00
Amount Received from any other source including the college management	00

21. **Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Increase in participation of faculties in workshops /seminars/ conference/ symposia and refresher/ orientation courses

- Increase in academic programmes for quality enhancement.

- Increase in Organization of conference and workshop

- Increase in publishing books and research in journals

SECTION III

In this section the events, activities, and outputs in the field of research and Academic areas are being surveyed.

22.   **Academic Programmes**

Number of new academic programes developed or designed by faculty	00
Number of faculty members involved in curriculam restructuring/revision/syllabus development	02
Number of programes in which evaluation process reformation taken up and implemented	02
Number of active teaching days during the current academic year	230
Average percentage of attendance of students	79%
Percentage of classes engaged by guest faculty and temporary teachers	03%
Number of self-financed programmes offered	02
Number of aided programmes offered	02
Number of programmes discontinued during the year	00

23. Whether any systematic student feedback mechanism is in place?

○ **Yes**

○ No

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100

25. Is feedback for improvement provided to the faculty?

- ○ Yes
- ○ No

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	02
Number of major ongoing projects	00
Number of minor ongoing projects	02
Number of major projects completed	00
Number of minor projects completed	01
Number of major project proposals submitted for external funding	00
Number of minor project proposals submitted for external funding	02
Number of research publications in peer reviewed journals	38
Number of research publications in international peer reviewed journals	05
Number of research publications in national peer reviewed journals	02
Number of research papers accepted for publication in international peer reviewed journals	02
Number of research papers accepted for publication in national peer reviewed journals	02
Average of impact factor of publications reported	03
Number of books published	00
Number of edited books published	00
Number of books (single authored) published	00

Number of books (coauthored) published	00
Numbers of conferences attended by faculty	55
Number of international conferences attended	03
Number of national conferences attended	22
Number of papers presented in conferences	04
Number of papers presented in international conferences	01
Number of papers presented in national conferences	04
Number of conferences organized by the institution	00

Number of faculty acted as experts resource persons	00
Number of faculty acted as experts resource persons – international	00
Number of faculty acted as experts resource persons- national	00
Number of collaborations with international institutions	00
Number of collaborations with national institutions	00
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	1,27,293/-
Amount of external research funding received in the year	1,27,293/-
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00
Number of PhDs awarded during the year	02
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	10%

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1280
Actual enrollment during the year	487
Student dropout percentage during the year	15%
Success percentage in the final examination across the courses	66.67%
Number of academic distinctions in the final examination and percentage	40%
Number of students who got admitted to institutions of national importance	00
Number of students admitted to institutions abroad	00
Number of students qualified in UGC NET/ SET	00

Number of students qualified GATE/ CAT/ other examination (Specify)	00

28. Does student support mechanism exist for coaching for competitive examinations?

- ○ Yes
- ○ No

29. Student participation, if response is yes to Qn. 28

Number of students participated	110

30. Does student counselling and guidance service exist?

- ○ Yes
- ○ No

31. Student participation, if answer to Qn. 30 is yes

Number of students participated	30

32. Career Guidance

Career Guidance Number of career guidance programmes organized	02
Percentage of students participated in career guidance programmes	45%

33. Is there provision for campus placement?

- ○ Yes
- ○ **No**

34. If yes to Qn. 33

Number of students participated in campus selection programmes	00
Number of students selected for placement during the year	00

35. Does gender sensitization program exist?

- ○ **Yes**
- ○ No

36. If Answer is Yes to Qn 35

Number of programmes organized	03

37. Student activities

Number of students participated in external cultural events	02
Number of prizes won by students in external cultural events	00
Number of cultural events conducted by the institute for the students	10
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	00
Number of students participated in state level sports and games events	00
Number of students participated in university level sports and games events	00
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	00
Number of prizes won by students in state level sports and games events	00
Number of prizes won by students in university level sports and games events	00
Number of sports and games events conducted by the institute for the students	12

38. Composition of students

Composition of students Percentage of Scheduled Caste	18%
Percentage of Scheduled Tribe	0.002%
Percentage of other backward communities	17%
Percentage of women students	33.40%
Percentage of physically challenged	00
Percentage of rural students	100%
Percentage of urban students	00%

39. Scholarships and Financial Support

Number of students availing financial support from the institution	119
Amount disbursed as financial support from the institution	4,27,673
Number of students awarded scholarship from the institution	00
Number of students received notable national/international achievements/recognition	00

40. Student initiatives

Number of community upliftment programmes initiated by students	00
Number of literary programmes initiated by students	00
Number of social action initiatives based on science / environment initiated by students	00
Number of student research initiatives	00

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

○ Yes
○ No

42. If the answer for Qn. 41 is yes, is the plan implemented and monitored?

○ Yes
○ No

43. Whether benchmarking is created for institutional quality management Efforts?

○ Yes
○ No

44. If the answer to Question 43 is yes, please list the benchmarking in various Areas of development in bullet format

- Time limit for account auditing
- Time limit for excursion of academic plan
- Time limit for salary and payment
- Time limit for settlement
- Free Access to Internet for staff and students
- Career guidance

45. Is a Management Information System (MIS) in place ?

○ Yes
○ N

46. If answer to question 45 is Yes, please provide details of MIS applied to

     1. Administrative procedures including finance
     2. Student admission
     3. Student records
     4. Evaluation and examination procedures
     5. Research administration
     6. Others

(Enter the respective details corresponding to the serial numbers)

The college has a Management Information Systems (MIS), which is applied to administrative procedures, financial matters, student admission and other records, student enrollment and scholarships for the through the College Management System.

1. **Administrative procedures including finance** (Account software & salary software)

   The administration of the college is computerized. Every clerk is trained in the use of computer and most of them have passed the MS-CIT examination from computer institutes.

   2. Student admission: The process of admission is computerized. The college gives admission directly. A computerized Identity Card has been developed by the college which carries all important details of students.

1. **Student records (CMS Software)**

   The record of student is maintained through CMS software which maintains the details of students ID Number, Class, Division, Date of Birth, Academic Year, full address, phone number, full name, blood group etc. The college has the mobile number of every student and important announcements are made in the form of SMS which has been proved to be very effective. Student admission (CMS Software)

2. **Enrolment in University. (FOX PRO)**

   The examination work is also totally computerized. Question papers of all subjects for the internal assessment are prepared on computer and the final marks are entered on computer through FOX PRO software developed by university. Similarly, the internal marks of all students are preserved on computer.

3. **Scholarship, EBC, Transfer certificate.**

   The college issues computerized bona fide, Transfer certificate etc. The record of scholarship and EBC is maintained through Master software (Nagpur)

47. Existence of learning resource management

	Yes	No
e-database in library		✓
ICT and smart class room	✓	
e-learning sources (e-Books, e-Journals)	✓	
Production of teaching modules	✓	
Interactive learning facilities	✓	Interactive board

48. Internal resource mobilization: Kindly provide the amount contributed

Research	00
Consultancy and training	00
Student contribution	00
Alumni contribution	00
Well wishers	00

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	182296/-
Amount spent for student welfare	104355/-
Amount spent for staff welfare	14050/-

50. Is delegation of authority practiced

✓ Yes

No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	✓	
Students	✓	
Staff	✓	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	**02**
Number of grievances resolved	**02**

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	04
Number of grievances resolved	04

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	00
Number of grievances resolved	00

55. Has the institution conducted any SWOT analysis during the year

- ✓ **Yes**
- ○ No

56. The SWOT analysis was done by internal or by external agency

- ○ ✓ Internal
- External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Providing education at affordable & minimal fees to weaker sections of society.
- Teamwork and discipline of staff and students to achieve excellence in academics and sports.
- Experienced and dedicated staff in a college having a social face and social commitment.
- Well furnished infrastructure
- Satisfactory research promotion

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Lack of transportation facility for Students.
- Lack of Consultancy activities
- Students from socially, economically and educationally weaker background.
- College located in rural area.

59. Kindly provide two opportunities identified from the SWOT analysis (In bullet format)

- P G Education.
- Job opportunity through competitive exam.
- Research Strengthen opportunity.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Changing social background of girl students.
- To develop the soft-skills of the students from rural background.
- Taking students higher up for technical related courses
- Updating and adopting the recent trends of knowledge.
- Professional competition

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Promotion of research.
- Infrastructural development

62. How do you perceive the role of NAAC in the quality development of your Institution (Suggestions in bullet format to be given below)

- Maintaining KPI (Key Performance Indicator)
- Transparent academic audit.
- Participation in research work.
- Use of ICT
- The Assessment mechanism lays too much emphasis on activities and performance of teaching faculty thus reducing the focus of the teaching process.
- Gives impetus and motivation to the institution for planning and development of quality of the institutions.
-
- Clarifies and provides a practical assessment of the institutions standing as a quality enhancing performer in the region of education.

CONCLUDING REMARKS

This exercise is intended to make a self-analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analyzed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create quality profile based on the total score index arrived at and this would help to map the institutions strengths and areas of improvement.

NAAC will provide feedback and a quality based on analysis of your inputs if you desire so.

Thank you for your participation

Date: …………..   Signature

_____   _____
Mr. SYED N.K.   **Dr. SARDARPASHA**
Co-ordinator (IQAC)   Principal